

# COMPASSIONATE GRANTS

## Application Process and Methodology of considering Applications.

In the first instance the Lion making the enquiry should make contact with the Compassionate Grants Chairperson, that person being Chairperson of the Australian Lions Foundation Ltd. This initial contact can be made through the District ALF Chairperson, State ALF Director or District Executive who would refer the applicant directly to the ALF Ltd, Chairperson.

The Chairperson would confer with the applicant either by phone or email to establish the suitability of persons involved and the amount of funding deemed appropriate and a Compassionate Grant application form would be forwarded. (In urgent cases, it is not necessary for the form to be received before considering an application).

## Points to be considered that will influence the decision on the amount of funding to be provided.

Ascertain the severity of the hardship and the amount needed to give relief. (It is important to note that this is a compassionate grant and the background of the potential recipient must be fully understood.) Compassionate Grants are provided to individuals or families that are in "necessitous circumstances" as defined by the Taxation Department.

Ascertain if the Lions Club involved (or any other voluntary organization) has already assisted and if yes how much funding was forwarded.

Ascertain if the Lions Club involved has funds available to match ALF's potential funding on 50/50 basis, if not then what percentage.

Ascertain if the Club is likely to support the project with any further funding.

The Chairperson would then make a recommendation to the Directors as to the amount to be granted.

When a majority in the affirmative has been received by the Chairperson he would advise the ALF Ltd. Treasurer and the Club the amount to be granted, also requesting banking details of the Club so the funds could be transferred. An accountability form would also be forward at this time.

As time is often an important factor all efforts should be made to come to a decision without delay.

If the Chairperson is not available then his role should be assumed by the Deputy Chairperson, in the event of neither being available then the Directors would consider the application.